भारत सरकार आयकर विभाग
कार्यालय आयकरअधिकारी (टी.डी.एस.),
O/o THE INCOME TAX OFFICER (TDS),
कमरा नं०110, भूतल, केंद्रीय राजस्वभवन, सिविलस्टेशन,
ROOM NO.110, GROUND FLOOR, CENTRAL REVENUE BUILDING, CIVIL STATION,
बठिण्डा-151001 (पंजाब) BATHINDA (PUNJAB) 151001 दूरभाष एवंफैक्स/TEL & FAX0164-2221483
email: bathinda.ito.tds@incometax.gov.in

No.ITO(TDS)/BTI/2026-27/ 489 दिनांक/Dated: 11.11.2026

To,

The District Education Officer (SE)
District- Bathinda

Sir/Madam,

Subject: *Request for Scheduling a Seminar on TDS for DDOs under Your Jurisdiction-regarding.*

Kindly refer to subject cited above.

In this regard, it is informed that this office intends to organise a **Seminar/Awareness Programme on Tax Deducted at Source (TDS)** for the Drawing and Disbursing Officers (DDOs), Principals, Headmasters and Headmistresses working under your administrative control. The objective of the seminar is to familiarise the concerned officers with the relevant provisions of the Income Tax Act relating to TDS, apprise them of the latest amendments and ensure proper and timely compliance with the statutory provisions.

The details of the seminar are as under:

Date: 17.11.2026 (Tuesday) **Time:** 12:00 PM
Venue: Conference Hall, Central Revenue Building, Bathinda

It is, therefore, requested that necessary instructions may kindly be issued to all the concerned DDOs/Principals/Headmasters and Headmistresses under your administrative control to attend the aforesaid seminar.

You are further requested to kindly circulate this communication among all the concerned officials and ensure their participation in the seminar by directing them to report at the venue by **12:00 PM on 17.11.2026 (Tuesday)**. The participation of all concerned DDOs is highly important to enhance awareness regarding TDS provisions and to ensure effective compliance with the applicable statutory requirements. It is, therefore, requested that **100% participation** may kindly be ensured.

For any assistance or further information regarding the seminar, the concerned officials may contact **Sh. Chhinder Singh, Office Superintendent**, at **Mobile No. 8432016891 and Sh. Venus Garg (Office Superintendent) at Mobile No. 9464389578.**

भवदीय

(सीमाअरोड़ा)
आयकर अधिकारी (टीडीएस), बठिंडा

ਦਫਤਰ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫ਼ਸਰ(ਸੈ.ਸਿ) ਬਠਿੰਡਾ

ਪਿਠਅੰਕਣ ਨੰ: ਲ-4/1( )2026/ 121 ਮਿਤੀ 12.11.2026

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਸਮੂਹ ਸਕੂਲ ਮੁਖੀਆਂ ਜਿਲਾ ਬਠਿੰਡਾ ਨੂੰ ਸੂਚਨਾ ਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

12/11/26

ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫ਼ਸਰ (ਸੈ ਸਿ)
ਬਠਿੰਡਾ